

1.3 Oral Presentations at Board Meetings

The Board of Trustees of Community-Technical Colleges welcomes thoughtful communications from within the community college system and from the public on specific matters pending before the board and on other matters of concern to the community colleges generally. The board encourages presentation of such communications in written form in order that they may be made available to all board members for careful review and consideration.

Recognizing that, on occasion, oral presentations at meetings of the board can also provide an effective means of receiving valuable information which can be helpful to the board in its deliberations, the board desires to make provision for such oral presentations, consistent with the necessity of ensuring that board members have sufficient time to discuss and act upon the matters pending before them. Therefore, the board of trustees adopts the following policy for oral presentations at public meetings of the board of trustees:

1. Oral presentations may be made to the board during the communications portion of the board's agenda. The total period of time allotted for receiving such communications is fifteen minutes.
2. Requests to address the board shall specify the subject to be commented upon and shall be made in writing to the board chairman or the chancellor no later than four hours before the meeting. Such requests, when granted, shall be honored in the order in which they were filed, until the fifteen minute period for communications has elapsed. The chancellor will see that a list of all requests to speak is recorded in the order received up until the time of the meeting. Any other such requests shall be considered only in accordance with 5 below.
3. Oral presentations shall be limited to five minutes for the first speaker on a subject and three minutes for subsequent speakers on the same subject from the same organization. Organizations shall present not more than two speakers. Supplemental information may be provided in written form for distribution to the board members.
4. Except during the communications portion of board meetings, the board chairperson shall recognize for comments no one other than members of the board, the chancellor, and system office staff and college presidents or their representatives when designated by the chairperson or the chancellor.
5. Exceptions to the above provisions may be made only upon motion duly made and seconded and voted by a majority of board members present and voting.

(Adopted November 17, 1975)